

# smart meetings come from creative thinking

Welcome to Heathrow's largest Conference Centre

[parkinn.co.uk/airport-hotel-heathrow/meetings](http://parkinn.co.uk/airport-hotel-heathrow/meetings)

**park inn**  
by *Radisson*

HOTEL & CONFERENCE CENTRE  
LONDON HEATHROW



# flexibility, whatever your needs

**Every meeting is a new story. Trust us to help you tell yours.**

In a prime location within the hub of the UK's busiest airport, Park Inn by Radisson Hotel & Conference Centre London Heathrow is just 15 minutes away from the bustling Capital.

As one of the UK's largest hotels for residential events, Park Inn by Radisson Hotel & Conference Centre London Heathrow boasts two separate, multipurpose conference centres and 41 bright and modern conference rooms. A fully-flexible approach enables the hiring of individual spaces or exclusive use of the entire convention centre, catering for one delegate, up to as

many as 700. As specialists in meetings and events of all sizes and with an experienced onsite team of event organisers and AV specialists for any last minute requirements, we are committed to ensuring clients have complete peace of mind that their event will be a success. Delegates will enjoy locally sourced, smart food and a comfortable stay in one of the 895 modern guest rooms.

T - TOGETHER  
E - EVERYONE  
A - ACHIEVES  
M - MORE

positive actions,  
positive results!! "

Before  
Before  
Before  
Before

## smart meetings and events

# the smart choice

Smart by name, smart by nature. We are committed to providing flexible meetings and events options to suit your every need - from last minute meetings to large gala dinners, and everything in between.

### Included in every day delegate package

- Room rental
- Free wifi
- Projector and screen
- Buffet lunch
- 3 snack breaks
- Unlimited tea and coffee
- Sparkling and still water
- Flipchart / whiteboard
- Park Inn by Radisson stationery box
- Carbon Offsetting for Club Carlson for Planners members

We offer a number of packages for banqueting and social events that can be bespoke to the needs of your event.

## smart food

# great flavours, nutritionally balanced.

energy-boosting meals for all diets

Flexible options cater for whatever the guest desires and each meal is created using fresh, seasonal ingredients for maximum taste.

Smart food is geared towards delegates used to interacting while they eat. Stylishly presented meals in convenient to eat portions are available for self-selection and not limited by one menu. Meeting organisers can select flexible packages to suit their needs, to be eaten in a way that suits them.



## free wifi

# stay connected

you can get online  
throughout the hotel  
for free

Smart phone, tablet, computer...don't miss a beat and stay connected while you stay with us. Business or pleasure, work or play, guest room or meeting room – convenient, reliable wifi access through the hotel makes it easy for you.

- Free wifi
- Check your emails and browse the web
- Connect with friends and family
- Premium internet connection



## Orbiter conference centre



## venue

# event settings designed with you in mind

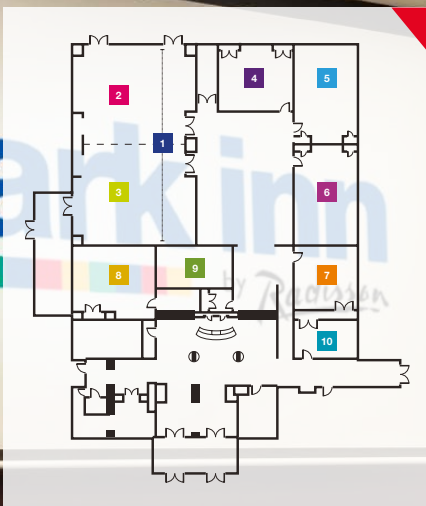
Two separate wings and an innovative aviator design theme, for those seeking a venue beyond the ordinary.

- Largest function room capacity of 700 delegates
- 41 meeting rooms of all shapes and sizes including 21 syndicate rooms totalling over 1940 sqm
- 2 large, separate conference centres; Aviator and Orbiter each with street entry and reception
- Onsite car park for up to 480 vehicles
- Wide range of breakout spaces indoors & outdoors
- Dedicated meetings and events team in addition to onsite AV team
- Natural daylight in most rooms
- Free wifi for all meeting delegates
- 895 bedrooms and suites
- Complimentary access to health and fitness centre
- 5 minute drive to London Heathrow Airport and Heathrow Express Train into London









floor plan – aviator conference centre

create the perfect meeting from a flexible choice of rooms



Rooms	Theatre style	Classroom	U-shape	Boardroom	Banquet	Reception	Cabaret front	Cabaret back	No of round tables 6 ft	Horse	Length	Width	Ceiling height	m <sup>2</sup>	Natural daylight
1 Bleriot															
2 Bleriot 1	220	140	60	60	156	200	128	100	13	80	11.1	18.1	3.3m	201	No
3 Bleriot 2	90	50	30	32	60	100	48	-	6	40	11.1	9	3.3m	100	No
4 Earhart	90	50	30	32	60	100	48	-	6	40	11.1	9	3.3m	100	No
5 Johnson	30	12	16	18	24	-	16	-	3x5ft	20	7	6.4	2.6m	45	No
6 Armstrong	50	24	20	22	36	-	32	-	4x5ft	30	9.3	5.8	2.6m	54	No
7 Bader	50	24	20	22	36	-	32	-	4x5ft	30	9.1	5.8	2.6m	53	No
8 Wright	20	18	16	18	24	-	16	-	2x5ft	10	5.7	5.8	2.6m	33	No
9 Garros	40	18	14	16	24	-	24	-	3x5ft	16	7.6	5.8	2.6m	44	No
10 Le Clerque	12	8	-	10	12	-	8	-	1x5ft	14	6.8	3.8	2.6m	26	No
21 x Syndicates	16	-	-	10	-	-	-	-	-	10	5.8	3.7	2.3m	21	No
21 x Syndicates	20	-	-	10	-	-	-	-	-	10	6.4	3.9	2.65m	24.9	Yes





floor plan – orbiter conference centre

versatile and configurable  
meeting spaces to suit all  
requirements

Rooms	Theatre style	Classroom	U-shape	Boardroom	Banquet*	Reception	Cabaret front	Cabaret back	No of round tables 6 ft	Horse	Length	Width	Ceiling height	m <sup>2</sup>	Natural daylight
<b>11</b> Discovery	500	250	120	120	384	500	280	224	30	120	28	15.9	4.9m	445	No
<b>12</b> Discovery 1	150	80	40	44	120	120	80	40	9	48	15.9	9.1	4.9m	145	No
<b>13</b> Discovery 2	150	80	40	44	120	120	80	40	9	48	15.9	9.2	4.9m	146	No
<b>14</b> Discovery 3	150	80	40	44	120	120	80	40	9	48	15.9	9.4	4.9m	149	No
<b>15</b> Pre Function	-	-	-	-	-	200	-	-	-	-	-	-	4.9m	240	Yes
Discovery & Pre Function	700	-	-	-	600	800	384	320	50	-	-	-	4.9m	685	Yes
<b>16</b> Atlantis	180	100	50	55	120	200	112	-	14	80	18.5	9.7	2.6m	179	Yes
<b>17</b> Atlantis 1	80	45	30	34	50	80	48	-	6	38	9.4	9.7	2.6m	91	Yes
<b>18</b> Atlantis 2	80	45	30	34	50	80	48	-	6	38	9.2	9.7	2.6m	89	Yes
<b>19</b> Endeavour	60	35	30	34	50	70	40	-	5	38	10.9	6.8	2.6m	74	Yes
<b>21 x Syndicates</b>	20	-	-	10	-	-	-	-	-	10	6.4	3.9	2.65m	24.9	Yes

\*Capacity will be reduced if you require a stage or dancefloor



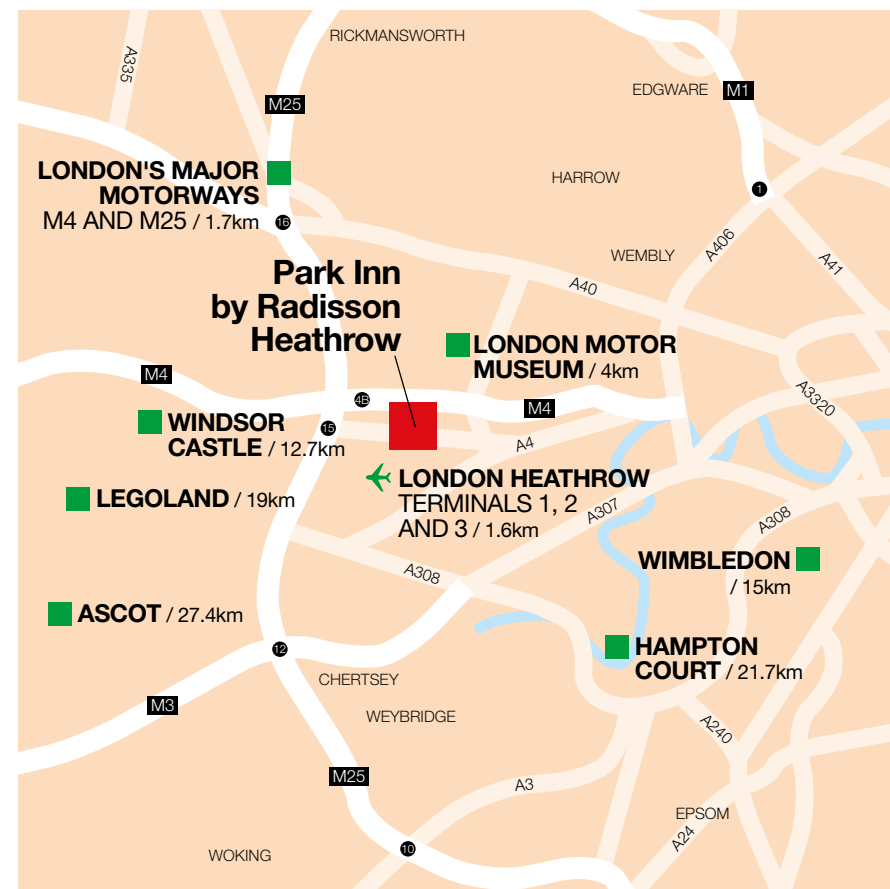
## location

# only 1.6km from heathrow airport

...and just 15 minutes from central london

Park Inn by Radisson Hotel & Conference Centre London Heathrow is perfectly located for both London-based clients and international guests seeking a convenient meeting space.

- Plenty of car parking
- Rail and bus links on the doorstep
- Heathrow Airport just steps away
- Close to major business destinations
- Near to famous sights and attractions



## dining

# dining the way you want it

Well balance and nutritious meals made fresh using local produce.

With rooms equipped to cater for 20-500 guests your dining experience can be tailored to suit your event. Alternatively, RBG Bar & Grill restaurant is a vibrant space to host guests, offering a high street style menu with healthy and hearty options to suit.

- Experienced team of chefs
- Private bar facilities
- Printed menus
- Professional table plans
- Table decorations and chair covers
- Theming and entertainment





carbon neutral

## we'll offset your carbon footprint

no cost and no action required by you

Club Carlson members have  
carbon credits purchased  
automatically on their behalf.

As part of the leading responsible business programme, 'Think Planet', all meetings and events emissions by Club Carlson members are offset through tree planting in Kenya and Wind Energy Projects in India. This hotel loyalty programme is cost-free and requires no action on the part of our members!



club carlson

# earn points whenever you host an event

redeem at over 1,000 hotels globally

Planning meetings and events can be a lot of hard work. Join our Club Carlson for Planners programme – and when you book with us we'll reward you with Gold Points® which you can redeem for hotel stays, upgrades, dinners, spa treatments and much more. Whether you're planning events large or small, business or social, dinners or even weddings, you can earn points with Club Carlson for Planners. Check out [clubcarlson.com](http://clubcarlson.com) for more information.

- Award night stays
- Spa treatments
- Laundry services
- Room upgrades
- In room movies
- Parking
- Airline miles
- Gift cards and prepaid cards
- Food & beverage discounts
- Complimentary rooms upgrades
- Early check in/late check out
- In-room welcome gift



Club  
**CARLSON**  
FOR PLANNERS



## testimonials

# exceptional feedback from delighted guests

successful events are an absolute given

“Your staff are great – pro-active, responsive to late requests, willing to muck in to make the customer experience great – we always felt like they wanted to deliver the best service for us.” **(3 Day Residential Conference for 190 delegates)**

“A very smooth running service at all time. Food was tasty and our extra short notice request for gluten free were completed extremely quickly so as our guests did not realise that this had been overseen by me!” **(Pharmaceutical Event)**

“I have never had such a thorough final ops meeting by such a dedicated team in my 10 years of event management.” **(Dinner Dance Event 300 delegates)**



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